

**FROM DONOR TO IRA PROVIDER**

\_\_\_\_\_  
Date

\_\_\_\_\_  
IRA Plan Administrator

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

**REQUEST FOR QUALIFIED CHARITABLE DISTRIBUTION FROM  
INDIVIDUAL RETIREMENT ACCOUNT**

Dear Sir or Madam:

Please accept this letter as my request to make a Qualified Charitable Distribution from my Individual Retirement Account # \_\_\_\_\_ as provided by Sec. 408(d)(8) of the Internal Revenue Code.

Please issue a check in the amount of \$ \_\_\_\_\_ payable to the organization at the address below:

**Kansas 4-H Foundation, Inc.  
116 Umberger Hall, KSU  
1612 Claflin Road  
Manhattan, KS 66506-3417**

**FEIN: 48-0623884**

In your transmittal to the Kansas 4-H Foundation, Inc., please include my name and address as listed below as the donor of record in connection with this transfer. Please copy me on your transmittal. If you have questions, please contact Doug Beech, planned giving consultant, at (785) 532-5881.

**It is my intention that this transfer qualify for exclusion during the 2019 tax year. Therefore, it is imperative this distribution be postmarked no later than December 31, 2019.**

Thank you for your assistance in this matter.

Sincerely,

\_\_\_\_\_  
Signature of IRA Owner

\_\_\_\_\_  
Printed IRA Owner Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

Telephone Number(s): \_\_\_\_\_ FAX: \_\_\_\_\_

E-mail Address: \_\_\_\_\_